



## Northamptonshire County Council

Please ask for : School Admissions  
Tel : 0300 126 1000  
Date : September 2016

Dear Parent/Carer,

If your child's 4<sup>th</sup> birthday is between 1<sup>st</sup> September 2016 and 31<sup>st</sup> August 2017, you will need to apply for their school place for September 2017.

### How to apply:

The easiest and quickest way to apply is online at [www.northamptonshire.gov.uk/admissions](http://www.northamptonshire.gov.uk/admissions) from 12<sup>th</sup> September 2016. You will need to register using an email address.

You can download a copy of the booklet 'Applying for a Primary School Place in Northamptonshire 2017/18' from our website. Please read the booklet before making your application as it contains important information. Reference copies of this booklet are available to read in libraries and schools.

Alternatively you can apply using a paper preference form. You can request one from the Admissions Team (details below).

### Closing date for applications

Your application must reach us by **5pm on 15<sup>th</sup> January 2017**. Failure to do this will affect your chances of obtaining a place for your child at your preferred schools.

### Further help

We offer free internet services at Northamptonshire libraries for applying for your school place and we are holding a series of School Admissions Application Events where you can ask any questions you have about the process and receive help to apply online:

- Towcester Library on 23rd September 10am to 12noon
- Rushden Library on 3rd October 9.30am to 12noon
- Corby Library on 4th October 10am to 1pm
- Duston Library on 10th October 10am to 12noon
- Daventry Library on 11th October 9.30am to 11.30am
- Northampton Central Library 12th October 10.30am to 1pm
- Kettering Library on 18th October 9.30am to 11am
- Wellingborough Library 19th October 10am to 11.30am

Alternatively you can contact us using the email address or telephone number below.

Yours faithfully,  
NCC School Admissions Team